



Sherando High School Band Booster Association

May 4, 2026 Board Meeting Minutes

Call to Order: 6:03 p.m.

Attendance:

x	President	Adam Stein	x	Band Director	Tyler Ende
x	Vice President	Phil Benson	x	Guard Instructor	Anneka Nestvogel
x	Secretary	Stephanie Mangino		Perc Instructor	Scott Kittrell
x	Treasurer	Sam Kilkus	x	Band Assistant	Devon Stein
x	Logistics Coordinator	Justin San Agustin		Bookkeeper	Sandy Smith
x	Volunteer Coordinator	Anne Thompson			
x	Communications	Lora Jarrell			
	Advancement	Vacant			
x	Uniforms	Jennifer Boycourt (on phone)			
x	Member-at-Large	Shannon Damron			

1. Welcome! - Adam

2. Treasurer Updates - Sam

- We're fine. Spring contractor payments went out. About to renew Virginia state docs.
 - Touch-A-Truck Update - After expenses - raised \$5,053, exceeding the budget estimate of \$3,000 profit. "This might be our highest Touch-A-Truck in recent memory," Sam said. The recent Altos de Jalisco Spirit Night raised \$600. She said the boosters should

definitely do that one again, in her opinion. Adam said these are much-needed outcomes for these events.

3. Old Business - Adam

- Indoor Percussion Front Arranger - The board agreed to pay the arranger \$200 for services, but also noted that agreements for services rendered will be handled differently in the future, so that unexpected expenses don't appear. Justin voted against the payment.

4. New Business - Adam

- Band Orientation Prep - Orientation is Wednesday. Adam said the presentation will feature assurances to new families that they'll receive support when they volunteer, and will cover all the basics of the boosters' responsibilities.
- Band Awards Night - May 22 - The boosters will provide cake and drinks for after the awards. Lora will order and pick up the cake. Adam will prepare the certificates.
- Budget planning - Budget requests are needed before the next meeting to go to Sam/incoming treasurer Rachel BeDell, so they can be included in the budget preparation. Sam asked for the requests to be made in writing, please.
 - Devon also asked for Amazon wish list items to be submitted. Donations from the wish list definitely reduce the boosters' expenses.
 - Discussion, re: show designer costs. Tyler noted that he may end up having to request additional funds from the boosters for the show designer. This is not definite, however. Adam directed Tyler to make all of this part of his budget request process to the boosters, which are here to support his needs as much as it possibly can.
- Booster Governance - Adam
 - Adam said he's been thinking that supplemental information (outside of the bylaws) about board tasks is needed to provide guidance/standard operating procedures for future boards, and to provide better delineation of the responsibilities of boosters and band staff. He said he's envisioning that this will result in better operational efficiency. He said he thinks the board can set some foundational things in place over the summer, beginning with board-specific expectations, the budget process, and board-supported staffing. We have to provide our best for the next

generation of parents. Sam said some of this can also be accomplished, perhaps, by framing the booster survival guide differently.

- **Reminder - Next Board Meeting**

- Before that meeting, all budget requests need to go to Sam, so they can be included before the start of the meeting.
- Sam issued a forewarning for new members - the budget meeting can be a bit long. It is the most important meeting of the year. The McGaugh's said they can host the June 3 meeting. Steins can host the July 9 meeting.

Adjournment: 7:01 p.m.