



Sherando High School Band Boosters

Booster Meeting Minutes

3/1/23

Meeting called to order at 7:00pm

Attendance

President	Sam Kilkus	x
Vice President	Phil Benson	x
Secretary	Adam Stein	x
Treasurer	Sandy Smith	x
Recorder	Liz White	x
Communications	Sandi Cadd	
Logistics	Jaime Haines	
Volunteer Coordinator	John Mark Jones	x
Advancement	Meghan Pachas	x
Uniforms	Catherine Dodrill	x
Member-at-Large	Ciara Ray	x
Member-at-Large	Danielle Simpson	x
Band Director	Joel Cosner	x
Color Guard Instructor	Kayla Wright	x
Percussion Instructor	Scott Kittrell	

Budget Update

See attached budget report that follows the minutes.

Agenda

- Welcome!
- Treasurer's Report - Sandy Smith
Went over the attached Profit and Loss statements at the end of these minutes.
- Brief HundredX Review (if indicated)
 - HundredX Fundraiser will run from April 4, 2023 - May 3, 2023
 - Chris K. gave us an overview of how the HundredX fundraiser will work. Advocated for us all to get involved along with friends and family. See attached slides at the end of these minutes.
- Current Committee Updates
 - Advancement/Fundraising
 - Touch A Truck - Sandy Smith
 - To date, 12-13 vehicles have agreed to participate, Including some food vendors.
 - Two new attendees have agreed to participate.
 - Frederick County Sheriff's Office will be bringing their Safety Track
 - A bounce house for the event has been booked.
 - There will be no dunk tank this year.
 - Mr. Cosner will check on the possibility of roping off parts of the parking lot the night before Touch A Truck.
 - Indoor competition
 - Kayla said she did do an interview for the Breakfast With Barry Lee podcast and it will be released on Monday, March 6, 2023 to promote the Sherando Showcase.
 - Subcommittee Updates and Discussion
 - Kayla went over the schedule of events for the competition, including what preparation steps we need to complete on Friday, March 10 in terms of getting the school ready for the Showcase. Full details of this are available in the attached slide presentation.
 - Building will be open at 7am on Saturday.
 - Lisa A. discussed the status of the volunteer schedule.

- 12 NHS students will be working across two shifts.
 - The student signups will be posted to the signup genius link this week.
 - Kayla and Lisa made a special note of needing timekeepers.
 - Chris K. and Rhonda S. said they are ready to go regarding judge and director hospitality.
 - As a group, we discussed that full day volunteers will receive a meal ticket so they can eat during the day.
 - Adam S. went over the marketing committee updates.
 - The event banner has been printed and should be delivered this week.
 - The digital program is 90% complete, we are waiting on the last bits of information.
 - Event has been posted to several VA and Winchester online calendar sites.
 - Sponsor announcement has been provided to AIA and they have agreed to read this during the event.
 - John Mark J. reviewed our plans for parking, for both spectators and competition groups. He said that we will have a LOT OF SIGNAGE, which will be fantastic.
 - Volunteers parking behind the school - 40 spots
 - Full details of this are available in the attached slide presentation.
- It is now the time to start thinking about next school year. Each year, we need volunteers to serve on the Band Booster Association Board. If you are interested in learning more about our board positions, please see a current holder, or contact Sam Kilkus. You can run for any position! Really! You can!
 - Other Questions or Concerns?
 - As a group, we discussed new payment Point of Sale terminals using SwipeSimple. We voted to get 2 terminals which would incur a small monthly fee for the months we use them. This service can be used for band related events, like Homecoming Parade concessions, Sherando Showcase, Touch A Truck, the band website, etc.
 - Important Dates
 - Scrip orders due 2nd and 4th Monday
 - March 2 - Final trip payment due, please let Sam know if there are any concerns
 - March 4 - Concert Assessments at Skyline - Symphonic in AM, Concert in afternoon, see calendar for details
 - March 10 - Set up for Competition, 7-10pm
 - **March 11 - SHERANDO SHOWCASE!!!**

- March 25 - Winter Guard and Indoor Percussion at South County
- April 1 & 2 - Winter Guard/Indoor Percussion Championship in Hampton VA
- **April 4 - HundredX Start Date!!! Runs till May 3**
- April 4 - Indoor Percussion/Winter Guard Community Night Performance, 6:30-7:30pm
- April 5 - Next Booster Meeting

- Percussion Report
 - Doing fantastic, working on judge notes.

- Guard Report
 - Kayla thinks the kids are working hard and pushing towards the Sherando Showcase and Championships.

- Director's Report
 - Concert assessment Saturday.
 - Working through the details of each piece of music. The students have been making strides since the pre-assessment concert.
 - Mr. Cosner did pre-assessment concert reviews for Millbrook and Harrisonburg High Schools.
 - Jazz Band and Combo will be included in Chantilly Jazz Fest.
 - Thanking everyone for all the legwork for the Showcase.
 - Sherando will host the All-District Jazz Ensemble on April 20, 2023
 - Auditions for this event will be online only from March 10-20.

Meeting adjourned at 8:24pm

Sherando High School Band Boosters

Profit and Loss

February 2023

	TOTAL
Income	
Band Trip Payments	12,401.34
Equipment Return	80.85
Fundraiser - Calendar	858.05
Fundraising	0.00
Amazon Smile	87.42
BlackBauld Giving Fund	435.00
Chipotle	261.53
Competition Sponsor	3,095.15
Corporate Sponsor/Donation	448.95
RaiseRight/Scrip	307.89
Tag Day	10.00
Total Fundraising	4,645.94
Sales of Product Income	60.00
Uniforms - TShirts	548.00
Total Income	\$18,594.18
GROSS PROFIT	\$18,594.18
Expenses	
AIA Competition Expense	78.00
Band Fee Overage	30.00
Competition Expense	0.00
Show Design	600.00
Total Competition Expense	600.00
Fuel	110.77
Instrument & Repair	0.00
Instrument Purchase - Percussion	99.94
Total Instrument & Repair	99.94
Office Supplies & Software	30.00
Props for Competitions	0.00
Guard Prop	1,143.34
Total Props for Competitions	1,143.34
Touch a Truck	242.40
Uniforms	0.00
Show Shirt	616.00
Total Uniforms	616.00
Total Expenses	\$2,950.45
NET OPERATING INCOME	\$15,643.73
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General Account	\$ 27,071.04	Student Account	\$ 6,502.02
Scrip Account	\$ 6,502.12	Retired Students	\$ -
Savings	\$ 32,180.70	Donated Fee	\$ 300.00



A NEW APPROACH TO NON-PROFIT FUNDING

HundredX Causes allows your organization to create financial resources by simply asking your supporters to provide feedback on leading companies and brands. They give their feedback, and your cause receives the proceeds.

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 **MILLIONS** OF DOLLARS SUPPORTING HUNDREDS OF GREAT CAUSES

 **4,000+** PARTICIPANT TESTIMONIALS

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Supporters of all giving abilities can participate with no out-of-pocket cost for you or them



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How Giving Feedback Works:

1. Supporters select the businesses they use from over 1,500+ leading companies & brands
2. They provide their feedback -one minute- on each business
3. They generate up to \$2 per piece of qualifying feedback for your organization

SHERANDO BAND BOOSTERS PRESENTS



**SATURDAY,
MARCH 11, 2023
STARTING AT 10:00 AM**

SHERANDO HIGH SCHOOL
185 S. WARRIOR DRIVE
STEPHENS CITY, VA 22655

FOR COMPETITION INFORMATION, VISIT SHERANDOBAND.ORG

We are excited to bring a new indoor competition
to the Northern Shenandoah Valley,
showcasing performances across 3 divisions:

COLOR GUARD, PERCUSSION, AND WINDS

TICKETS

\$12 - ADULTS

\$8 - CHILDREN 4-10

FREE - CHILDREN 3 AND UNDER

**CONCESSIONS WILL
BE AVAILABLE**

FOR TICKETS AND CONCESSIONS:
CASH PREFERRED
CARD ACCEPTED WITH \$1 FEE

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Guard Schedule

Sherando HS

Saturday, March 11, 2023 - Stephens City, Va



Building Open: 7am
Volunteers Arrive: 8am

Group Name	Division	Arrival	Body Warm Up	Transit	Equipment Warm Up	Transit	On Deck	Perform
Independence High School JV	CGSRA2	8:39 AM	9:29 AM	9:36 AM	9:41 AM	9:48 AM	9:53 AM	10:00 AM
Glenvar HS Winterguard	CGSRA2	8:46 AM	9:36 AM	9:43 AM	9:48 AM	9:55 AM	10:00 AM	10:07 AM
Millbrook HS Winterguard (VA)	CGSRA2	8:53 AM	9:43 AM	9:50 AM	9:55 AM	10:02 AM	10:07 AM	10:14 AM
Loudoun Valley HS Winterguard	CGSRA2	9:00 AM	9:50 AM	9:57 AM	10:02 AM	10:09 AM	10:14 AM	10:21 AM
Centreville Wildcat Winterguard	CGSRA2	9:07 AM	9:57 AM	10:04 AM	10:09 AM	10:16 AM	10:21 AM	10:28 AM
Rock Ridge HS Winterguard	CGSRA2	9:14 AM	10:04 AM	10:11 AM	10:16 AM	10:23 AM	10:28 AM	10:35 AM
Page County High School Winter Guard	CGSRA2	9:21 AM	10:11 AM	10:18 AM	10:23 AM	10:30 AM	10:35 AM	10:42 AM
Robinson Secondary Winterguard	CGSRA1	9:28 AM	10:18 AM	10:25 AM	10:30 AM	10:37 AM	10:42 AM	10:49 AM

Break

10:56 AM

Orange County HS Indoor Guard	CGSA3	9:46 AM	10:36 AM	10:44 AM	10:49 AM	10:57 AM	11:02 AM	11:10 AM
Sherando HS Indoor Color Guard	CGSA3	9:54 AM	10:44 AM	10:52 AM	10:57 AM	11:05 AM	11:10 AM	11:18 AM
Madison County HS Winterguard	CGSA3	10:02 AM	10:52 AM	11:00 AM	11:05 AM	11:13 AM	11:18 AM	11:26 AM
Oakton HS Winterguard	CGSA2	10:10 AM	11:00 AM	11:08 AM	11:13 AM	11:21 AM	11:26 AM	11:34 AM
Chantilly HS Charger Guard	CGSA2	10:18 AM	11:08 AM	11:16 AM	11:21 AM	11:29 AM	11:34 AM	11:42 AM
Briar Woods HS Falconaires Winterguard	CGSA2	10:26 AM	11:16 AM	11:24 AM	11:29 AM	11:37 AM	11:42 AM	11:50 AM

Awards & Critique

11:58 AM

Percussion Schedule

Group Name	Division	Arrival	Warm up	Transit	On Deck	Perform
Orange County HS Indoor Winds	WSA	12:04 PM	12:54 PM	1:12 PM	1:21 PM	1:30 PM

Break

1:39 PM

Group Name	Division	Arrival	Warm up	Transit	On Dec	Perform
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Awards/Event end: Approx.

4:30pm

Clean Up: 4:30-6pm

Warren County Combined Percussion	PSRA	12:19 PM	1:09 PM	1:27 PM	1:36 PM	1:45 PM
Woodgrove HS Percussion	PSRA	12:28 PM	1:18 PM	1:36 PM	1:45 PM	1:54 PM
Courtland HS Indoor Percussion	PSRA	12:37 PM	1:27 PM	1:45 PM	1:54 PM	2:03 PM
Loudoun Valley HS Percussion	PSRA	12:46 PM	1:36 PM	1:54 PM	2:03 PM	2:12 PM
Clarke Indoor Drumline	PSRA	12:55 PM	1:45 PM	2:03 PM	2:12 PM	2:21 PM

Break

2:30 PM

Chantilly HS Percussion	PSA	1:19 PM	2:09 PM	2:27 PM	2:36 PM	2:45 PM
Millbrook HS Percussion (VA)	PSA	1:28 PM	2:18 PM	2:36 PM	2:45 PM	2:54 PM
Sherando HS Indoor Percussion	PSA	1:37 PM	2:27 PM	2:45 PM	2:54 PM	3:03 PM
Broad Run HS Combined Schools	PSA	1:46 PM	2:36 PM	2:54 PM	3:03 PM	3:12 PM

Break

3:21 PM

Freedom HS Percussion	PSO	2:06 PM	2:56 PM	3:16 PM	3:25 PM	3:35 PM
Thomas Jefferson HS Percussion	PSO	2:16 PM	3:06 PM	3:26 PM	3:35 PM	3:45 PM
Orange County HS Indoor Drumline	PSO	2:26 PM	3:16 PM	3:36 PM	3:45 PM	3:55 PM

3/10 Set Up

6pm: AIA staff; Volunteers arrive

- Walk through flow
- Hang signs, posters on columns
- Start cleaning
- Set up outside signage, weather permitting

7pm: Percussion/Guard students arrive

- Unload AIA trailer
- Set up gym floor w/tarps, if able to get in gym
- Set up floor folding/cafeateria areas
- Clean auditorium

Set Up:

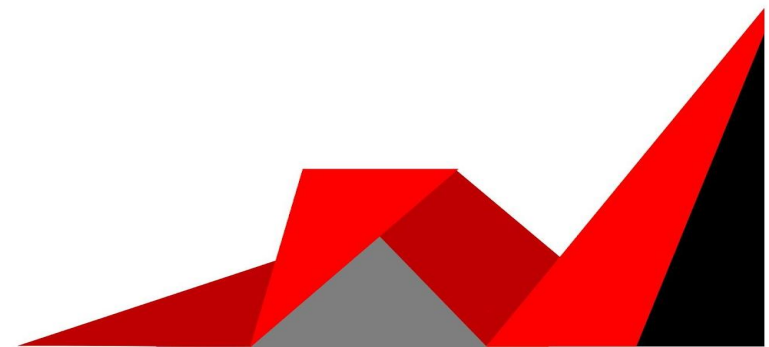
Cafeteria
Check-in tables
Tarp folding area
Tarps in gym
Bleachers out
Wrestling room
Canopies outside
Concessions
Library
Music stands/coolers for judges
Caution tape for judges area in bleachers
Monitors for warm-up areas?
Signage-Inside (columns)
Signage-Outside
Perc. warm-up flow w/caution tape
Electrical in gym
Walkie-talkies
Warm up areas

Areas to Clean:

Auditorium-Stage
Auditorium-Backroom
Auditorium-Seats lower section
Auditorium-Seats upper section
Music wing bathrooms
Orange bathrooms
Blue bathrooms
Yellow bathrooms?
Band room
guard room
choir room
cafeteria
Wrestling room
Library

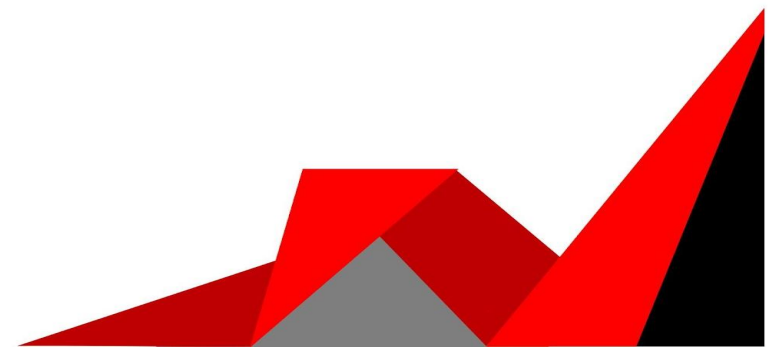


School Provided

- Custodians shifts: 9am-6pm (Meals provided)
 - Set up time Friday, 3/10?
 - Guest Wifi
 - 8ft tables needed: 10
 - Chairs: Approx. 20
 - Remove center bar at door 10 & 13
- 



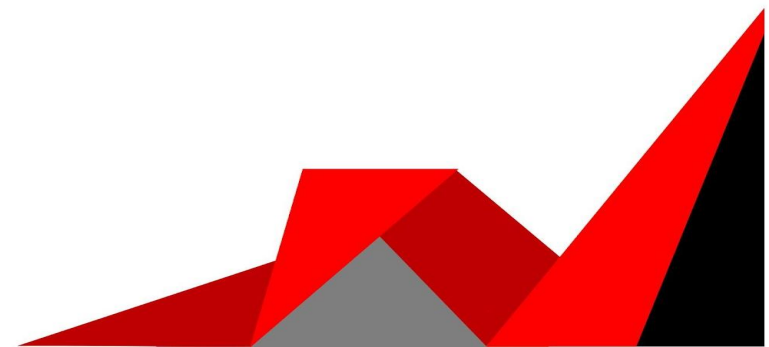
Volunteer-Overview

- Parking, Time-Keepers still needed
 - Students tentatively filled w/percussion, guard, & NHS students
 - Any other callouts?
- 



Check In-Overview

- Wrist bands purchased
- Any other callouts?



Concessions-Overview

CONCESSIONS

SNACKS

Peanut Butter Crackers	\$1.00
Chips	\$1.00
Candy	\$2.00
Pop Tart	\$2.00
Fruit (Apple or Banana)	\$1.00

ENTREES

Cup of Noodles	\$3.00
Pizza (Pepperoni or Cheese)	\$3.00/slice
ChickFilA Sandwich	\$5.00
6" Sub (Ham, Turkey, Italian, Veggie)	\$5.00

DRINKS

Water	\$1.00
Soda (Coke, Coke Zero, Sprite, Dr. Pepper, Diet Dr. Pepper)	\$2.00
Gatorade	\$2.00

COMBO

includes 1 side (chips or fruit) and drink

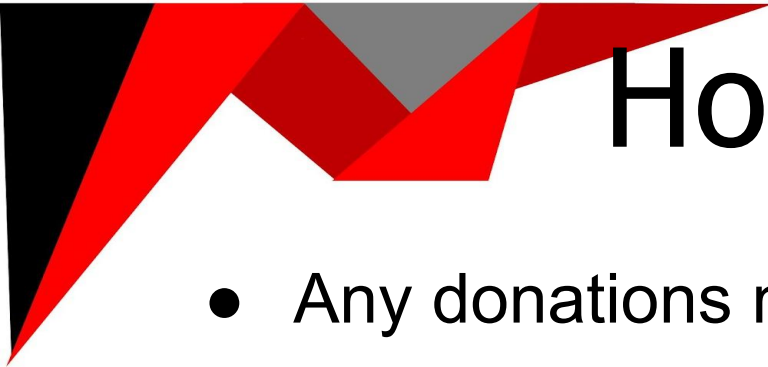
Pizza (2 slices)	\$7.00
6" Sub	\$7.00
ChickFilA Sandwich	\$7.00

- Any donations needed?

Marketing-Overview

- Sponsor banner produced
- Programs created....waiting on show titles for groups & finalized performance schedule
- Handymart coffee/donuts pickup at 7:30am
- Any other callouts?





Hospitality-Overview

- Any donations needed?
- 

Parking-Overview



- VDOT is scheduled to put the road signs out the day before for the event.
- Stephens City VDOT will provide 3 dozen cones
- They also are going to provide 6 of the larger orange barrels to divide the parking lot.
- Parks and Rec will have gate open 8am to 7pm.
- Exit through Sherando Park

Parking



Road to student lot will be divided with spectators on left and bus/trailers on right. The road is one way to the student lot. Everyone will exit through Sherando Park.

Buses may unload in bus circle and volunteers will be on hand to direct buses to bus circle. Buses will need to unload quickly and move to the student lot area for bus parking to avoid congestion in the bus circle and at the main entrance.

Additional bus parking by visitor gate area by stadium and by swimming pool in Sherando Park (EXIT sign on map above).

Spectator entrance and unit check-in is located in the front of the school.