



# Sherando High School Band Booster Association

August 7, 2024 Board Meeting Minutes

Call to order: 6:05 p.m.

Attendance: X for those present.

x	<b>President</b>	Adam Stein	x	<b>Band Director</b>	Joel Cosner
x	<b>Vice President</b>	Phil Benson	x	<b>Guard Instructor</b>	Kayla Wright
x	<b>Secretary</b>	Stephanie Mangino		<b>Perc Instructor</b>	Scott Kittrell
x	<b>Treasurer</b>	Sam Kilkus	x	<b>Band Assistant</b>	Devon Stein
x	<b>Logistics Coordinator</b>	Justin San Agustin	x	<b>Bookkeeper</b>	Sandy Smith
x	<b>Volunteer Coordinator</b>	Melissa Cotton			
x	<b>Communications</b>	Ciara Ray			
x	<b>Advancement</b>	Noelle Callas			
x	<b>Uniforms</b>	Jennifer Boycourt			
x	<b>Member-at-Large</b>	Shannon Damron			

## 1. Welcome - Adam Stein

## 2. Treasurer's Report (July P/L attached)

- Adam Stein noted that we're on the lookout for the HundredX payment of \$5,548.80. He and Treasurer Sam Kilkus have also contacted HundredX to make sure the organization has the correct email information for SHSBBA.
- Band Fee Scholarship Approval - Sam Kilkus said two kids have turned in scholarship applications so far and a couple have gotten the paperwork. She said Student A has \$11 in their student account and meets income requirements. **The board unanimously approved a band fee scholarship for Student A.** Student B has \$3 in their account and doesn't meet the income requirement - the student's family exceeds the income cutoff by more than \$4,000. This is someone who did qualify last year. Sam Kilkus did note that the band has very flexible payment plans, and a student is considered up-to-date on fees as long as payments are being made. **Student B's application was unanimously denied.**
- Sam Kilkus added that \$1,558 was added into the scholarship pool from graduated student accounts.

### 3. Old Business - Adam Stein

- Adam Stein shared that he's received a quote for Directors and Officers Insurance, but he still has some questions about this, so he'll provide an update in the future.
- 2025 Disney Trip - Informational Meeting on Aug 12th, 6-7:30 p.m. Melissa Cotton, volunteer coordinator and trip coordinator said that there have been a couple of snags, related to times and a cost misquote, but she's working on resolving these issues prior to the Monday informational meeting.

### 4. New Business - Adam Stein

- FY 2024-2025 Budget Discussion
  - Adam Stein shared that Chris Kilkus would prefer not to be paid for his services as an instructor, but would instead like for his stipend to split into a new \$500 line item for new instrument tools/repair supplies and \$500 for a bonus for Brock, the percussion instructor, as a performance bonus. **The board unanimously approved both items.**
    - Adam then also noted that while the full marching season staff signed agreements to be paid the week of Nov 4, Brock had asked if the SHSBBA could split his payment (originally \$1,000) in two, which Adam agreed to. **The board unanimously agreed to split his pay, including the new performance bonus, into two payments of \$750, to be paid on Aug. 9 and Nov. 4.**
    - Band camp only staff signed agreements to be paid at the end of marching season. Adam requested moving up this payment date to the week of Aug 12.
      - Jona B. - \$500 Noah F. - \$500 Jocelyn M. - \$500 Krista D - \$250
      - Alex K. - \$175 Madeline L. - \$350 Carson P. - \$500?
        - **The board unanimously approved the payment date change. (Cosner noted this staff has been awesome.)**
- Uniforms - Jennifer Boycourt
  - Jennifer Boycourt said some additional shako bases are needed now – sizes 8 L and 3 XXL. 5 medium and 5 large bibbers are also needed before next season.
    - Kayla Wright said she can cost quotes on the shakos quickly.
- Planning/Advocacy - Adam Stein suggested that having a dedicated band ice maker is something to think about. It could be located behind the cage at the rear of the auditorium stage, near the industrial sink. This type of ice maker is on the

## Boosters' Amazon Wish List.

<https://www.amazon.com/registries/gl/guest-view/3LNWZFWHALQZ4>

- Adam Stein encouraged parents to assist with a trailer-loading runthrough after the Aug. 24 full-day rehearsal to provide a better perspective on the logistics of loading/unloading/setup for this year's marching show.
- Band Camp Needs - Adam Stein/Joel Cosner
  - Parent Preview/Potluck - Joel Cosner said it probably will be inside and in the gym, due to expected rain on Friday, Aug. 9.
  - Adam said some help will be needed to clean up, as well as erect tables on Friday afternoon, before the potluck.
  - Volunteers will be notified of changes in schedule due to rain.
- Fundraising - Noelle Callas
  - Noelle said it doesn't make sense to look for corporate sponsors right now. She said smaller sponsors can be sought out at the moment and then we'll look for corporate sponsors near the beginning of the year. She said the SHSBBA will still get sponsored clappers/cowbells and other similar items to sell at football games.
  - Any corporate sponsors will get benefits throughout the entire calendar year.
  - She said she also wants to meet more with the Warrior Club about the organizations being even more supportive of each other.
  - She added that the band is also still looking for tailgate meal sponsors.
- Transportation concerns
  - Melissa Cotton said that information was shared recently with department heads at the school that transportation funding is more limited this year than in past years for school organizations, per a directive from the school division. In the 2023-24 school year, the band's transportation costs were \$31,000 and are expected to be almost \$37,000, based on the band's current schedule, she said. Melissa said she asked school administration the likely amount of funding the band would receive for transportation this year, and received an answer of \$22,000-\$23,000. Melissa said she brought up the issue because this may result in budget changes next year. She said her feeling is to allow Joel Cosner to think about this issue and how to move forward in the future from his perspective, as well as how to address this year.
    - Board members asked questions about whether the band is being treated differently than sports teams, while others said they plan to reach out to various school division officials to learn more about the issue, and perhaps

to school board members to let them know how this change would significantly affect the band program. Cosner added that February 2024 was the first time he ever heard about the band's transportation costs getting close to a spending limit.

- Adam then reminded all to remember we're here for the kids and to advocate for them and thanked everyone for their hard work.

Adjournment - 6:52 p.m.

# Sherando High School Band Boosters

## Profit and Loss

July 2024

	TOTAL
Income	
Band Fee	1,727.00
Band Shoes - DrillMaster	516.00
Equipment & Uniform Sales	
Guard - Flag Sales	95.00
Guard - Uniform Sales	3,435.00
<b>Total Equipment &amp; Uniform Sales</b>	<b>3,530.00</b>
Fundraiser - Calendar Fall - 2024	2,879.00
Fundraising	
Car Wash	862.28
Donations	160.00
Golf Tournament	
Golf Tournament Adds	200.00
<b>Total Golf Tournament</b>	<b>200.00</b>
JB Ice Cream Night	72.00
RaiseRight/Scrip	758.44
Touch a Truck	2,530.00
Touch a Truck - Sponsor	130.00
<b>Total Touch a Truck</b>	<b>2,660.00</b>
<b>Total Fundraising</b>	<b>4,712.72</b>
<b>Total Income</b>	<b>\$13,364.72</b>
<b>GROSS PROFIT</b>	<b>\$13,364.72</b>
Expenses	
Band Trip	8,966.50
Car Wash	58.02
Contractors	
Bookkeeper	600.00
<b>Total Contractors</b>	<b>600.00</b>
Fall Show & Season	3,500.00
Fall Guard Silks	553.19
Guard - Tape, Poles, Gloves	1,507.65
Instrument Purchase - Percussion	3,314.92
Props - Fall	393.78
<b>Total Fall Show &amp; Season</b>	<b>9,269.54</b>
Golf Tournament	957.00
Uniforms	
Guard	5,500.00

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## Profit and Loss

July 2024

	TOTAL
Show Shirt	425.00
<b>Total Uniforms</b>	<b>5,925.00</b>
<b>Total Expenses</b>	<b>\$25,776.06</b>
NET OPERATING INCOME	<b>\$ -12,411.34</b>
Other Expenses	
Insurance	554.00
Office Supplies & Software	30.00
Other Business Expenses	74.50
POS Machines	79.49
Scholarship	4,000.00
Taxes & Licenses	25.00
Transaction Fees	
QuickBooks Payments Fees-Invoice Fee	10.32
RaiseRight Fee	0.70
SwipeSimple Fee	5.77
Venmo Fees	95.68
<b>Total Transaction Fees</b>	<b>112.47</b>
<b>Total Other Expenses</b>	<b>\$4,875.46</b>
NET OTHER INCOME	<b>\$ -4,875.46</b>
NET INCOME	<b>\$ -17,286.80</b>